

## School Emergency Drills Documentation Form

Type of DrillTime of Drill Fire Drill (5 required) Standard Tornado Drill (2 required, one in March) Class Change Lock Down (3 required) Recess Lockdown (recess or cafeteria) Other Events Lockdown (Air handlers off, reacting to hazardous material)Name of Reporting School: Gladstone Junior High SchoolDate of Drill: 11/9/2020 Time drill was held: 12:50 (pm/am)Exact time required to evacuate/shelter/secure: 1:55Total Participants: 340

Remarks: \_\_\_\_\_

This report is for emergency drill # 4 for school year 2020/21Name of person conducting drill: David A. BallardTitle of person conducting drill: PrincipalSignature of person conducting drill: David A. Ballard

Drill Was Coordinated With:

Emergency Management Coordinator

Name & Title Paul R. Coyer**AND**

Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title PSO Todd Nowak Gladstone PSD**OR**

Fire (fire chief or designee)

Name &amp; Title \_\_\_\_\_